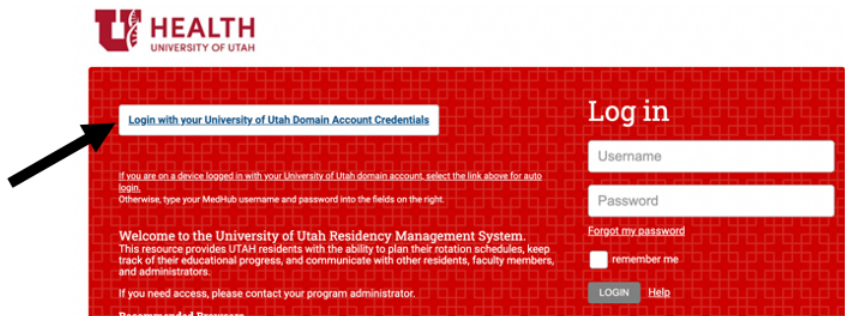


FACULTY EVALUATIONS

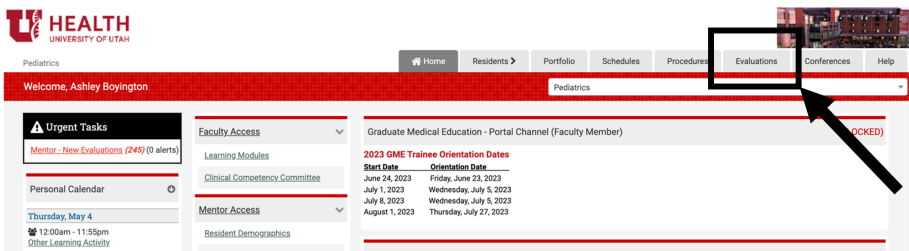
It is often difficult for trainees to give direct feedback to faculty, but many complete evaluations after working with you in the clinic or hospital settings. These evaluations are de-identified and kept in aggregate form for faculty using MedHub and provide valuable feedback to help you improve.

Here is a step-by-step tutorial on how to look up your evaluations on MedHub.

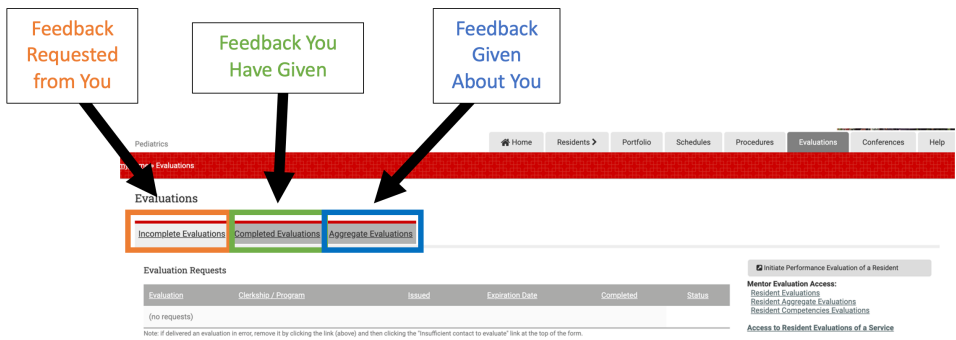
1. Go to the webpage <https://utah.medhub.com>
2. Log in using your University of Utah Domain Account Credentials (on the left side of the screen). You will need two-factor authentication as usual for this step.



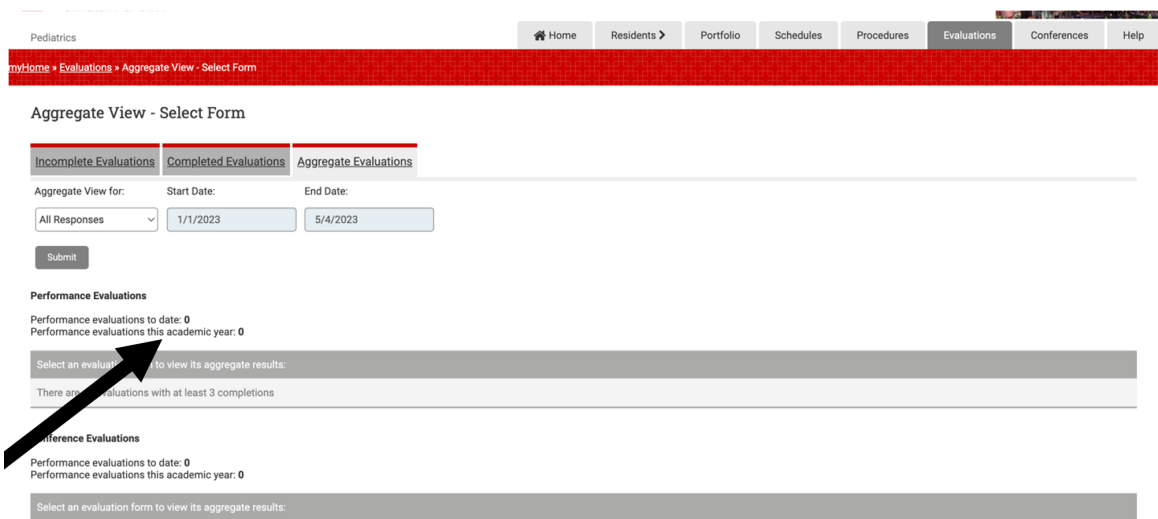
3. You will be directed to the Home Screen - Select the 'Evaluations' tab in the upper right quadrant



4. This will direct you to a new screen with 3 additional tabs. Overview of tabs:
 - The Incomplete Evaluations tab has evals awaiting your completion
 - The Completed Evaluations tab are evaluations previously completed by you
 - The Aggregate Evaluations tab contains an aggregate report on evaluations completed of you



5. Click on the Aggregate Evaluations tab
6. You should now see the below screen which will reflect the number of evaluations in your file. See step 7 for different ways to navigate this screen and view your feedback



7. In this screen there is a variety of information and options for viewing:
- Adjust your settings to see results by different academic years or a range of dates.
 - This section shows the number of total evaluations overall and this academic year.
 - This section allows you to select the specific evaluation form to see the aggregated results.

Aggregate View - Select Form

Incomplete Evaluations

Completed Evaluations

Aggregate Evaluations

Aggregate View for:

Start Date:

End Date:

All Responses

1/1/2023

5/5/2023

Submit

Performance Evaluations

Performance evaluations to date: 26

Performance evaluations this academic year: 11

Select an evaluation form to view its aggregate results:

zResident of Attending Evaluation (15)

Trainee Evaluation of Faculty - ALL PROGRAMS (10)

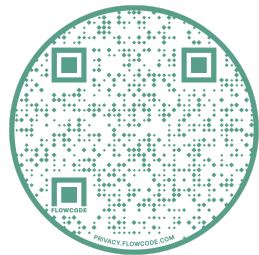
Resident of Attending (1)

If you have any questions regarding your evaluations or MedHub please contact the Pediatric Education Office at Ped.Education@hsc.utah.edu

EVALUATION SUPPORT

Looking to collect more feedback for yourself? Here are your options-

1. Consider using the below QR code to request feedback from those working with you.
2. Email Ped.Education@hsc.utah.edu and request an evaluation be assigned to specific individuals. Please provide names, dates worked together, and rotation.



The Education Enterprise has QR code badges in our office for easier access to the code, feel free to stop by any time to pick one up.

FEEDBACK

The Education Enterprise has implemented a process where evaluations of faculty will be shared with Division Chiefs every 6 months. This is to ensure that faculty members can receive feedback on their performance more frequently and especially when they do not have enough evaluations for aggregate results.

Individual evaluations will not be released to faculty members via this process to ensure anonymity and protect all trainees.